



Republic of Namibia

Office of the Vice President Veterans Affairs

Procurement Management Unit (PMU) **REQUEST FOR SEALED QUOTATIONS**

(a)

1. Procurement Title: **Printers and Shredding Machine (Heavy Duty)**
 2. Bid Reference No: **G/RFQ/31-29/2019**
 3. Bidding document fee: **Free**
- Closing Date and Time: 19 November 2019, 10h00**

(b)

1. Procurement Title: **Steel Benches and Normal Visitors Chairs**
 2. Bid Reference No: **G/RFQ/31-30/2019**
 3. Bidding document fee: **Free**
- Closing Date and Time: 19 November 2019, 10h00**

(c)

1. Procurement Title: **Marking of Allocated Parking Space**
 2. Bid Reference No: **G/RFQ/31-31/2019**
 3. Compulsory Site Inspection Meeting date and time: **14 November 2019, 10h00**
 4. Bidding document fee: **Free**
- Closing Date and Time: 19 November 2019, 10h00**

Additional information to Bidders (for all bids):

- 1) Must attach **all mandatory documents**.
- 2) Bid Security is not required.
- 3) Electronic bidding will **not** be accepted. Late bids will be rejected.
- 4) Clearly indicate the **Bid Reference Number and Procurement Title** on envelopes.
- 5) **Bidding Documents** can be collected from Head Office
- 6) Bids will be submitted at the Head Office i.e. **Office of the Vice President: Kenya House, Cnr. of Robert Mugabe Avenue and Marien Nguoabi Street, Windhoek, Second Floor.**

- 7) Opening of bids, will be done at the same address **referred to above on the 19 of November 2019, Second Floor Boardroom at 10:15.**
- 8) Bids will be opened in the presence of the bidders or representatives who choose to attend in person.
- 9) All registered postal mail should reach PMU on or before the above closing date.
- 10) Interested eligible bidders may obtain further information from: **Mr Mwaala Shaanika, at (061)2963047,email:Jakob.Shaanika@mova.gov.na/ PMU1@mova.gov.na**