



Republic of Namibia



Office of the Vice President  
Veterans Affairs  
Procurement Management Unit (PMU)  
**REQUEST FOR SEALED QUOTATIONS**

**(a)**

1. Procurement Title: **Request for electrical and mechanical works, Office of the Vice-President: Veterans, Marginalised and Disability affairs Regional office at Otjozondjupa Region.**
2. Bid Reference No: **W/RFQ/31-02/2020**
3. 4. Bidding document fee: **Free**
- Closing Date and Time: 14 February 2020, 10h00**

**Additional information to Bidders (for all bids):**

- 1) Must attach **all mandatory documents**.
- 2) Bid Security is not required.
- 3) Electronic bidding will **not** be accepted. Late bids will be rejected.
- 4) Clearly indicate the **Bid Reference Number and Procurement Title** on envelopes.
- 5) **Bidding Documents** can be collected from Head Office and during the Site Inspection Meeting.
- 6) Bids will be submitted at the Head Office i.e. **Office of the Vice President: Kenya House, Cnr. of Robert Mugabe Avenue and Marien Nguoabi Street, Windhoek, Second Floor.**
- 7) Opening of bids, will be done at the same address referred to above on the 14 of February 2020, **Second Floor Boardroom at 10:15**
- 8) Bids will be opened in the presence of the bidders or representatives who choose to attend in person.
- 9) All registered postal mail should reach PMU on or before the above closing date.
- 10) Interested eligible bidders may obtain further information from: **Mr Mwaala Shaanika, at (061)2963047/0811622795, email: Jakob.Shaanika@mova.gov.na/ PMU1@mova.gov.na**