



REPUBLIC OF NAMIBIA

OFFICE OF THE VICE PRESIDENT

VETERANS AFFAIRS

FORM VA 11

APPLICATION FOR VETERANS EDUCATION AND TRAINING GRANT

Veterans Act, 2008 (Act No.2 of 2008 as Amended)

Regulation 9 (c)

Explanatory Note

Before applying for the Educational and Training Grant assistance, please take note of the following important information:

- Only a registered veteran or dependents resident in Namibia qualify to apply for the above Grant to the Veterans Board.
- A dependent other than a widow or widower who is, or intends to undertake full-time studies at a University, training college or other tertiary institution must not be older than 21 years of age as a first-time applicant for this Grant.
- Only a registered veteran can undertake studies at part-time, distance or full-time basis under this Grant assistance. Dependents are to undertake full-time studies only.
- The course of study as well as the institution, at which the studies are to be undertaken, must be accredited by the Namibia Qualifications Authority (NQA) or if outside of Namibia, the relevant registering authority in that country, and recognized by NQA.
- The Educational and Training Grant assistance will be paid towards the following items as per the percentages allocated:
 - Registration - 100%
 - Tuition – 100%
 - Books – 50%
 - Hostel Accommodation and meals – 60%
 - Private accommodation – flat rate as determined by the Veterans Board
 - Local transport within the area of institution - 20%
- The total amount for these items shall not exceed **N\$25,000.00** per annum
- If at the time of signing the Educational and Training Grant Agreement, beneficiaries who are holders of another grant, loan, or other sponsorship for the same course of study during the same academic year, shall not qualify for the Educational and Training Grant from the Veterans Board.
- If a Grant holder fails a module or academic year, the Veterans Board will withhold the Grant assistance and the Grant beneficiary shall bear the costs for that module or year of repeat.
- An applicant who applies to the Veterans Board because he or she had previous financial assistance withdrawn by another sponsor due to failure, will not qualify for the Educational and Training Grant from the Veterans Board.
- Outstanding fees due by the grant beneficiary to the institution from the previous academic year will not be paid for by the Veterans Board.
- A grant beneficiary will not be allowed to change the course of study or institution without the prior approval of the Veterans Board.
- The Veterans Board can cancel the grant assistance at any time after signing of the Agreement if it finds that false information was provided to advance the provision of the grant.

PART I

1. Please tick to indicate if you are a veteran or dependant of veteran below:	
<input type="checkbox"/>	Veteran
<input type="checkbox"/>	Dependent
Veterans Reg. No.	

PART II (To be completed by veteran applicants only)

(a) Personal Information

1. Surname		Male		Married			
		Female		unmarried			
2. First names							
3. Date of Birth							
4. Namibian ID. No						Nationality	
5. Place of Birth						Region	
6. Region of origin ¹							
7. (a) Postal address						(b) Permanent home address	
Telephone No.		Cell phone No.		E-mail			

(b) Education information

1 (a) Are you presently studying?	Yes	No	b) Name of Institution					
(c) Name of the course								
(d) Year of study	1 st	2 nd	3 rd	4 th	Hon.	MA	Phd	Others specify.....
2. (a) If No, in 1(a), Name of intended institution of study								
(b) Name of the course								
(c) Duration of courseyrs	(d) Cost per annum N\$						
3. Areas of funding applied for (Mark with a cross(x))	Registration	Tuition	Books	Practical tools	Accommodation			
4. (a) Do you have any financial assistance from another sponsor e.g. study loan, bursary or grant?	Yes	No						
(b) If yes in 4(a) Name of sponsor								
5. Mode of study	Part-time		Full-time		Distance			

¹ For regional quota allocation purposes

PART III (To be completed by a dependent only)

(a) Personal Information

1.Surname											Male		Married						
											Female		Single						
2.First names																			
3. Date of Birth																			
4. Namibian ID. No																Nationality			
5.Place of Birth											Region								
6. Region of origin ²																			
7.(a) Name of last Secondary School attended							Region				Year completed		Highest Grade passed						
9(a) Postal Address							(b) Permanent home address												
(c)Tel.No.						(d)Cell. No.						E-mail							

(b) Details of veteran (To be completed by a dependent only)

Details of veteran (Please indicate by a tick the veteran parent through whom you are applying)										
Biological Father			Biological Mother			Adoptive Father			Adoptive Mother	
Alive	Deceased	☐	Alive	Deceased	☐	Alive	Deceased	☐	Alive	Deceased
Surname:							Veteran Reg. No			
First names										
Namibian Identity No.										

² For regional quota allocation purposes

(c) Education information (To be completed by a dependent only)

1 (a) Are you presently studying?		Yes	No	b) Name of Institution				
(c) Name of the course								
(d) Year of study	1 st	2 nd	3 rd	4 th	Hon.	MA	Phd	Others specify.....
2. (a) If No, in 1(a), Name of intended institution of study								
(b) Name of the course								
(c) Duration of courseyrs	(d) Cost per annum N\$						
3. Areas of funding applied for (Mark with a cross(x))		Registration	Tuition	Books	Practical tools	Accommodation		
4. (a) Do you have any financial assistance from any other sponsor, e.g. study loan, bursary or grant?							Yes	No
(b) If yes in 4(a) Name of sponsor								
5. Mode of study		Full-time only for dependants						

PART IV

The following documents must be attached to this application form. Please indicate by a tick the documents you have attached.

Documents to be attached by veteran applicants

- 1) Certified copy of Identity Document
- 2) Certified copy of the Notification of Approval Letter or Veteran Registration Card
- 3) Proof of admission/provisional admission from the relevant tertiary institution
- 4) Latest examination results if currently studying
- 5) Proof of registration (*where applicable*)
- 6) Proof of accreditation from NQA (incl. foreign institutions and courses)

Documents to be attached by dependent applicants

- 1) Certified copy of the Notification of Approval Letter of veteran parent or
- 2) Dependant Registration Card (*where applicable*)
- 3) Certified copy of Identity Document of dependant
- 4) Certified copy of Adoption Order (if adopted child)
- 5) Certified copy of dependant's Full Birth Certificate
- 6) Proof of admission/provisional admission from the relevant tertiary institution
- 7) Latest examination results if currently studying
- 8) Final Grade 12 results
- 9) Proof of registration (where applicable)
- 10) Certified copy of Death Certificate of veteran parent
- 11) Proof of accreditation from NQA (incl. foreign institutions and courses)

DECLARATION BY THE APPLICANT

1. I.....the undersigned, hereby apply for the Educational and Training Grant assistance from the Veterans Board and declare that –
- (a) I am not a holder of any bursary, loan or grant from any other sponsor for the course I’m applying for;
 - (b) the particulars furnished in this application are, to the best of my knowledge and belief, true and correct; and
 - (c) I have not withheld any information that may influence the granting of the Educational and Training Grant or the continuation of the Grant assistance from the Fund; and
 - (d) I am aware that the Grant assistance is subject to cancellation should there be any evidence that I was not entitled to receive it; and
 - (e) I undertake to inform the Board immediately of any change in the particulars as furnished in this application; and
 - (f) I am aware that I render myself to prosecution if
 - i. I intentionally fail to inform the Board immediately of any change in circumstances; or
 - ii. I make any false statement in this application.
2. I hereby certify that the above declaration is true and correct to the best of my belief and knowledge.

.....
Signature /Thump print of applicant

.....
Date

FOR OFFICIAL USE ONLY			
Veterans Board Education Grant Selection Committee			
Recommended	Yes	No	
If not recommended, state reasons:			
Chairperson:			Date:
VETERANS BOARD			
Approved	YES	NO	
If not approved, state reasons:			
Chairperson:			Date:
MoVA (Secretariat)			
Items to be paid (tick):			
Registration			
Tuition			
Books			
Accommodation and Meals			
Transport (Local)			
other			
Total Amount awarded: N\$		for 20..... academic year	